

Student Manual 2025

Welcome to your first aid course and we hope that you enjoy your journey with us. We are committed to providing a superior level of First Aid Training Services delivered by some of the best instructors available.

As part of your journey, we wish to highlight some areas for you to look at and understand prior to you starting your course.

House keeping

During your course we would ask you to comply with the following.

- Please turn your phone on silent in class.
- Become familiar with the classroom including emergency exits.
- Following any health and safety policy and procedure at the venue.
- If you feel unwell at any stage, or get injured during your training, please inform your instructor immediately.
- If you need to use the toilet, please feel free to leave the classroom to do so.
- Avoid conduct that will disrupt the learning environment for others.

We may have additional supports that we can put in place you on this course, for instance if you have dyslexia. Reasonable accommodations can be made for students and if you feel that you may require these, please do not hesitate to contact us, or speak with your instructor on the day. In addition, we may be providing accommodations to other students on your course, and we would ask for your understanding and patience if this is the case. Our Assessment policy will provide you with further information.

All attendees must have a reasonable comprehension of the English language. We regret that we are unable to facilitate students who cannot speak English to a working standard.

We encourage a relaxed and friendly learning environment for our students. You are encouraged to interact with the instructor and your fellow students to help foster this atmosphere.

On your arrival to the training venue, your instructor will provide you with additional material to assist with your learning such as CFR Community book, or a reference text for First Aid Response courses. These will be yours to keep and we encourage you to take notes on them.

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Assessments

If you are attending a Pre-Hospital Emergency Care Council course (Cardiac First Response or First Aid Responder), assessments must be completed as part of the course. These will be covered by your instructor on slide 3 of your first PowerPoint.

We encourage students to embrace the assessments and not to be afraid of them. Our assessment policy will provide you with additional information on the assessments, reasonable accommodations and remediation.

Continuous Assessment



Cardiac First Response - skills demonstration



First Aid Responder - MCQ paper - at the end of the course



First Aid Responder - skills demonstration x4

Haemorrhage Control
Physiological & FAST assessment
Patient assessment - Cardiac
Musculoskeletal

Appeals

In the unlikely event that you are unsatisfied with your result, you are encouraged to lodge an appeal immediately in writing as outlined in our assessment policy.

Feedback

We value student feedback so that we have an opportunity to critically assess our courses and instructors. Feedback feeds into our quality review process and we encourage all students to provide honest and accurate feedback. Your instructor will provide you with time before the course concludes to provide feedback, however, please feel free to provide feedback during your course should you need to.

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Policies

All of our student facing policies are listed on our website, www.firstaidkerry.ie/. These include –

- Governance, mission statement and values
- Diversity, Equality and Inclusion Policy
- Recognition of Prior Learning
- Risk Management Policy
- Safety, Health and Welfare Policy
- Safety Statement
- Child and vulnerable adult safeguarding policy
- GDPR policy
- Document accessibility policy
- Assessment policy

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